





## Ground Rules

1. Members will have respect for the session leader and volunteers at all times.
2. Members will have respect for each other at all times.
3. Members will have respect for the equipment and furniture at all times.
4. Members will have respect for the building and its contents at all times.
5. There will be no swearing, vulgar or abusive language, no violence and no damage to property.
6. Members must not visit any Internet sites which contain violent or offensive material or any sites which could be considered offensive.
7. Members must not bring any material, including games, into the Cybercafé which falls into the above categories.
8. Members must not transmit onto the internet any material which falls into the above categories.

**During warm weather children will ask to play outside, we do try and discourage this. However parents / guardians should note that we can only supervise children if they remain in the Rec. club building during sessions.**

**If you give permission for your child to play on the cricket field they will not be supervised by a Cybercafé volunteer however they will be able to come and get adult assistance if needed.**

**We do have had a few children wanting to leave early and say that they are going straight home. Please indicate whether you allow your child to leave the cybercafé early from 4:30pm onwards. Once again please note that we can only supervise children if they remain in the Rec Club building.**

# Consent Form for Parents and Carers



A copy of the Children/Young people Acceptable Use Policy is attached to this form so that parents / carers will be aware of Congresbury Youth Partnerships expectations of the young people in their care. Please help your child to understand it before it is signed.

**Parent's / Carer's Name :** .....

**Name of Child / Young Person:** .....

As the parent/carer, I give permission for my child to use CYP's technology and devices.

I know that my child has signed the Acceptable Use Agreement and has received guidance to help them understand the importance of online safety.

I understand that CYP will take reasonable precautions to ensure that my child will be safer online, however, I understand that this manages risk but cannot eliminate it. I understand that my child will receive an induction on online safety on their first session.

I understand that my child's online activity will be supervised and monitored and that CYP will contact me if they have any concerns about any possible breaches of the Acceptable Use Agreement.

I understand that CYP will take appropriate action in the event of any incidents and I will encourage my child to adopt the safe use of the internet and digital technologies.

Signed.....

Date.....

## Acceptable Use Policy Agreement



I understand that while I am a member of CYP Cybercafé I must use technology in a responsible way.

### For my own personal safety:

- I understand that my use of technology will be supervised and monitored.
- I will keep my passwords safe and will not use anyone else's (even with their permission).
- I will keep my own personal information safe as well as others.
- I will tell an adult at cybercafé if anything makes me feel uncomfortable or upset when I see it online.

### For the safety of others:

- I will not interfere with the way that others use their technology.
- I will be polite and responsible when I communicate with others.
- I will not take or share images of anyone without their permission.

### For the safety of the group:

- I will not try to access anything illegal.
- I will not try to download anything that I do not have the right to use.
- I will only use my personal devices if I have permission and use them within the agreed rules
- I will not deliberately bypass any systems designed to keep the group safer
- I will tell a member of CYP if I find any damage or faults with the technology, however this may have happened
- I will not attempt to install programmes of any type on the devices belonging to the group, without permission.
- I will only use social networking, gaming and chat sites with permission from CYP.

*I understand that I am responsible for my actions and the consequences. I have read and understood the above and agree to follow these guidelines:*

**Name**

**Signature**

**Date:**